

WOODHALL SPA COUNTRY SHOW Ltd.

Company Reg. No. 6972217

TRADERS CHECK LIST

It is each Traders responsibility under the Regulatory Reform (Fire Safety) Order 2005 to co-operate and co-ordinate with the events Responsible Person

Please fill out where applicable

Electrical Supply

	YES	NO
1. Is a portable generator to be used?		
2. Is the generator maintained by a competent person?		
3. Are all cables, electrical leads and connectors in good repair?		
4. Has all equipment had an annual PAT? The certificate may be asked for.		
5. Are fuel containers of an approved type?		
6. Is the total quantity of fuel carried with in the approved limit?		
7. Will you ensure the generator and fuel containers are sited in a secure and safe position?		

LPG

	YES	NO
1. Is all equipment used by the installation maintained by a competent person?		
2. Are approved connectors in good repair?		
3. Is there any evidence of damage to hoses/fittings?		
4. Will you ensure the equipment and cylinder(s) are sited safely and on a sound basis?		

Fire Extinguishers/Blankets

	YES	NO
1. Has the extinguisher and fire blanket been maintained/tested by a competent person?		
2. What was the date of the last test?		
3. Is the extinguisher/blanket of the correct type for the risk/location?		
4. Will you ensure the extinguisher and fire blanket are correctly sited?		

Staff Training

	YES	NO
1. Do you have an Emergency Action Plan in case of a fire happening?		
2. Are all staff aware of the plan and familiar with the actions to be taken in such an emergency?		
3. Do all staff know how to use the extinguishers/fire blanket?		

Signature of Responsible person completing this form;

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Name.....

Please print

Please upload this completed form with your booking. Thank you.